

JEDEC STANDARD

Customer Notification of Product/Process Changes by Semiconductor Suppliers

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CUSTOMER NOTIFICATION OF PRODUCT/PROCESS CHANGES BY SEMICONDUCTOR SUPPLIERS

(From Board Ballot JCB-00-42, formulated under the cognizance of JC-14.4 Committee on Quality Processes and Methods).

1 Scope

This document covers semiconductor products and their associated processes.

This standard establishes procedures to notify customers of semiconductor product and process changes.

2 Terms and definitions

change: An alteration to the product process, a) major: a change that may result in an impact to form, fit, function, or reliability of the product, or b) minor: a change that does not result in an impact to form, fit, function, or reliability of the product.

customer: Any organization that has purchased the product from the supplier within the past two (2) years and has a contract or purchase agreement with Process Change Notice (PCN) requirements, or requested (and supplier agreed to provide) PCN information, or is an approved supplier agent.

form: The visual appearance including shape, color, marking, and surface finish, of the product, as specified by the supplier and/or customer.

fit: The external dimensions and associated tolerances, of the product, as specified by the supplier and/or customer.

function: The electrical, mechanical, thermal, and performance characteristics of the product, as specified by the supplier and/or customer.

process: The materials, equipment, and methods used to manufacture the product.

Product or Process Change Notice (PCN): A document sent to customers describing product or process changes, the reasons for the change, and the projected impact of the change.

reliability: The ability of a product to perform a required function over time.

3 Requirements

3.1 Documentation

The supplier shall have a documented PCN process that includes the criteria used to classify the changes. The following minimum elements must be included in the supplier's documented PCN procedure:

- a) Method of identifying and documenting the customer's unique PCN requirements.
- b) Definition and classification of proposed changes. (Note: This could be a reference to a separate controlled document, e.g., Engineering Change Notice.)
- c) Notification timing.
- d) Deliverables to customer - contents of change notification.
- e) Record retention requirements.

3.2 Procedure

3.2.1 Classify changes(s)

The proposed change should be classified as either major or minor. Each supplier shall include in their internal PCN specifications, clarifications and/or examples of major changes (See Annex A for examples). Customers must be notified of major changes, whereas notification of minor changes may or may not occur depending on customer requirements.

3.2.2 Customer notification

- a) Identify affected customers
- b) Determine notification per special customer criteria or, supplier-agreed-to customer profile. If a customer expresses no unique notification attributes, the supplier's standard PCN system shall apply.
- c) Customer will be notified a minimum 90 days before the scheduled shipment date of the product identified in the PCN. Shipment may occur upon approval of the PCN by the customer.

3.2 Procedure (cont'd)

3.2.3 Customer response

- a) Customers should acknowledge receipt of the PCN within 30 days of delivery of the PCN.
- b) Lack of acknowledgement of the PCN within 30 days constitutes acceptance of the change.
- c) After acknowledgement, lack of additional response within the 90 day period constitutes acceptance of the change.

3.3 Product and Process Change Notification minimum content:

The following is the minimum content of the Product and Process Change Notification:

- a) Product Identification (e.g., supplier part number(s), affected product lines including specific package types, product family).
- b) Detailed description of change(s)
- c) PCN tracking number
- d) Reason for change(s)
- e) Name, address, telephone, email, and fax number of supplier contact
- f) Implementation date for change
- g) Anticipated (positive and negative) impact on form, fit, function, or reliability.
- h) Supplier Qualification plan results , where applicable
- i) Customer part number(s) (optional)
- j) Date, if required, when qualification samples are available.
- k) Date, if required, when final qualification data are available.
- l) Last date, if applicable, of manufacture of the unchanged product.

3.4 Records

Each supplier shall retain documentation of individual PCN information for a minimum of five years after final user notification.

ANNEX A Examples of major changes that might require customer notification

NOTE These are examples only and should not be considered as representing all possible changes.

Design	Major design change
Waferfab	Waferfab site Wafer diameter Diffusion dopant Gate oxide material Gate oxide thickness Dielectric material Polysilicon dopant type Metallization material Metallization thickness Top protective layer material Top protective layer thickness Die coating material Die coating thickness
Package Assembly	Assembly site Lead frame base material Plating material Wire bond method Mold compound material Sealing material Die attach material Marking method Marking appearance Plating technique
Testing	Test elimination Electrical Specification Change in ac specification Change in dc specification
Mechanical Specification	Change in case outline Loosening tolerance(s) Packing/Shipping /Labeling Change in Carrier (reel, tray) dimensions Drypack requirements Environment maximum storage temperature

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